

**Mary Robinson MP**

**Member of Parliament for Cheadle**

**Application Form – Communications Officer**

***Please complete the below application form, creating additional rows where necessary***

|  |  |  |  |
| --- | --- | --- | --- |
| **PERSONAL DETAILS** | | | |
| **Title** |  | **Telephone (home)** |  |
| **Surname** |  | **Telephone (mobile)** |  |
| **Forename** |  | **Email Address** |  |
| **Address** |  | **Date of Birth** |  |
| **Do you hold a current full UK driving licence?** |  |
| **EDUCATION HISTORY** | | | |
| **Date From** | **Date To** | **Name and address of institution** | **Qualifications received (including grades)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **OTHER COURSES/QUALIFICATIONS** | | | |
| **Date From** | **Date To** | **Course Provider** | **Title/Subject** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **EMPLOYMENT HISTORY** | | | |
| **Date From** | **Date To** | **Position Held** | **Reason for leaving** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **RELEVANT EXPERIENCE AND COVER LETTER** | | | |
| **Please use this space as a Cover Letter to set out your suitability for the role with reference to the job description and the required skills/experience/qualities from the job advert** | | | |
|  | | | |
| **REFERENCES** | | | |
| **N.B. These will only be contacted with permission and should the candidate be successful at interview** | | | |
| **Referee 1 – Previous Employer**  **Name:**  **Position Held:**  **Address:**  **Telephone:**  **Email:**  **Relationship:** | | **Referee 2 – Personal Referee**  **Name:**  **Position Held:**  **Address:**  **Telephone:**  **Email:**  **Relationship:** | |
| **CONFIRMATION** | | | |
| I confirm that the information given by me on this form is correct  **Signed:**  **Print Name:**  **Date:** | | | |

Please send completed application form to mary@mary-robinson.org.uk with the subject line ‘Job Application – Communications Officer’

If you require any assistance with this form or if you have any questions or queries, please call my office on 0161 672 6855.

Thank you for showing an interest in this vacancy.

**Mary Robinson MP**

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